

Greater Lehigh Valley Chapter C.S.I.

The Construction Specifications Institute

February 19, 2020

Board of Directors Meeting Minutes

Members	Attendees	Members	Attendees
Jon Lattin, Interim President, Awards, Nominating, Sponsorship, Hospitality Co.	X	T.J. Chambers, Director, Punchlist	
Kevin Grega, President-Elect, Expo Chair, Academic Affairs	X	Janet Grazul, Director, Communications Co.	
Jeff Surovi, Vice-President, Program Co.	X	Tim Durso, Director, Education	
David Fenstermacher, Secretary	X	Jason Betar, Director	
Roxanne Verrastro, Treasurer		Mitch Miller, Director, Fiscal Planning, Certificat.	
Clint Newton, Immediate Past President Advisor	X	David Hausman, Historian, Scholarship Co., Fiscal Planning	
LeeAnn Slattery, Advisor	X	Mich Hessinger, Technical	
Tina Montone, Sr. Advisor, Publicity, LRP' Hospitality Co.	X	Mark Lewis, Membership, Communications Co.	X
Sal Verrastro, Program Co., Scholarship Co. Fiscal Planning		David Wrigley, Program Co.	

The Greater Lehigh Valley Chapter CSI Board of Directors held a telecom meeting at noon on Wednesday, February 19, 2020. President Jon Lattin opened the meeting at 12:05pm.

President's comments from the Region Telecom:

- MARC registration open.
- Chapter dues confirmation by end of March
- Erie NE Pa may not be dead after all
- L.E.A.D. Aug. 21 weekend or may be moved up

Board Minutes:

- The minutes from the January 2020 Board meeting were reviewed and accepted as presented.

Treasurer's Report:

- The treasurer's report for January was not available

Committee Reports:

Academic Affairs: Kevin Grega

- No report

Awards: Jon Lattin

- Nine (9) award nominations were submitted to Middle Atlantic Region. Only three chapters (GLV, Philadelphia, and Pittsburgh) submitted nominations. No word yet.

Certification: Mitch Miller

- Clint reported that classes are going well.

Education: Tim Durso

- Credit information not yet available for March meeting & EXPO.

Electronic Communications: Janet Grazul (CSI GLV Chapter Website), Mark Lewis

- With the upcoming transition to Star Chapter hosting and emailing will be transferring away from Network Solutions. This anticipates a cost saving. Email lists are in the process of being updated in Constanc Contact in preparation to transfer data to Star Chapter.

**Greater Lehigh Valley CSI
Board of Directors meeting
February 19, 2020
page two**

Expo 2020

- EXPO 2020 will be held April 15, 2020 at the Homewood Suites Conference Center in Center Valley.
- Theme: “Giving You Vision To Change The World”
- Last planning meeting was held Jan. 22.
- The exhibitor email request was sent to all prior exhibitors and the website is live for attendees.
- 25% of the booths have been booked so far.
- New schedule: 2 seminars (starting at 8:00am), followed by four hours of exhibits, followed by 2 seminars.
- The four planned seminars are:
 1. Mass Timber Design and Construction 101, by O’Donnell and Naccarato
 2. Maximizing roof system energy efficiency and performance, by GAF
 3. Building Enlosure Quality Control, ast Present Future, by Intertek
 4. Busting “Engineering” Myths and Validating Facts, by Barry Isett

Fiscal Planning Committee: Mitch Miller, Dave Hausman, Sal Verrastro

- No report.

Historian: David Hausman

- No report.

Hospitality: looking for a chairperson

- Jon is serving as interim hospitality leader, assisted by Tina.
- Preparing for the rest of the year. Looking around at venues.

Long Range Planning: Tina Montone

- Tina made a report.
- Meeting discussion: possible survey of recently-lost members to determine reasons for not continuing membership. Tina will move forward to finalize survey. AEC initiative led by Mitch is pending.

Membership: Mark Lewis

- Current membership up one to 99;
- Meeting discussion: everyone needs to be pro-active with membership, including contacts.

Nominating Committee: Jon Lattin

- No report; action item

Program: David Wrigley, Sal Verrastro

March 17 Meeting location: Stefanos; Program Sal Verrastro presentation of AIA Interiors regulations
April 15 EXPO at the Homewood Suites
May 20 Tour: Sustainable Energy Fund; Net-zero building in Schnecksville.
June 17 Awards night
July 15 Kickball tournament vs. AIA
August 10 Iron Pigs Outing (Monday night) w/ABC (Monday night)

Publicity: Tina Montone

- No report.

Punchlist: T.J.Chambers

- No report
- Next issue is set to be released before EXPO

**Greater Lehigh Valley Chapter CSI
Board of Directors Meeting
February 19, 2020
page three**

Scholarship: Andrew Mathur

- Welcome Andrew Mathur as chair of the Scholarship committee.

Sponsorship: Jon Lattin

- No report

Technical: Micah Hessinger

- No report

Young Professionals

- Axe Throwing Event; February 12, 2020 was successful w/ over 40 in attendance.
- Many new faces, many engineers.

Unfinished Business

1/15/20 Kevin made a Star Chapter Update. As of January 1 the CLV CSI has contracted with Star Chapter for their management services, software system, and organizational guidance.

Electronics will be transitioned to Star Chapter, including domain registration.

Update 2/10/20: Star Chapter Update: The preliminary website is ready for launch. Network Solutions has stated they will email over the transfer key, which we will forward to Star Chapter. The site should be live by the first or second week in March.

New Business

No new business.

Upcoming Events

Middle Atlantic Region Conference (MARC2020): April 2 – 5, 2020 in Harrisonburg, Virginia.

EXPO'20: April 15, 2020 at the Homewood Suites in Center Valley.

CONSTRUCT'20: Sept. 30- Oct. 3, 2020 at the Gaylord National Resort & Convention Center, Grapevine, Texas (www.constructshow.com)

Institute Website: csiresources.org

There being no further business, the meeting was adjourned at 12:48.

Respectfully submitted,

David R. Fenstermacher, CSI
Secretary